

NOTICE OF A MEETING OF THE PARISH COUNCIL

To Members of the Council:

I hereby give notice that a meeting of Bottisham Parish Council will be held at **The Committee Room**, Bottisham Sports and Social Club, 31 Downing Close, Bottisham on **Monday 4th December 2023 at 7.30pm**. Members of the public and press are invited to attend. Any member not able to attend should send their apologies before the meeting.

You are hereby summoned to attend for the purpose of transacting the following:

Sam Chambers-Turner

28th November 2023

Clerk to the Parish Council

AGENDA FOR MEETING 7

115. **Apologies for Absence**
(LGA 1972 s 85 (1))
116. **Members Declaration of Interest for Items on the Agenda and Requests for Dispensation.**
(Localism Act 2011 s 31, s 33)
117. **To Approve Minutes of Previous Meeting**
Proposal: To Approve Minutes of Meeting 6 held on 6th November 2023.
118. **Open Forum for Public Participation**
At the close of this item, members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman.
119. **Matters Arising/Clerks and Councillors Reports (for information only)**
120. **Summer Fair**
To discuss a request for financial support towards hosting a summer event.
121. **County and District Councillors Reports**
 - a. County Councillors Report
 - b. District Councillors Report
122. **Finances Including Approval of Payments of Outstanding Accounts Led by Cllr Wilson.**
 - a. **Proposal: To Approve Bank Reconciliation for November 2023**
 - b. To Note Receipts
 - c. **Proposal: To receive the recommendation of the Finance working group and set the precept for 24/25.**
 - d. **Proposal: To pay December Accounts.**

Method	Payee	Item	Net	VAT	Total
BACS	Mrs S Chambers-Turner	Clerk's Salary & Pay Award			Confidential
BACS	Mr Isaac Swift	Litter Picker			Confidential
BACS	East Cambs Trading	Grass Cutting Inv 61446	£552.39	£110.47	£662.86

BACS	Noticeboards Online	Board fitting	£95.00	£19.00	£114.00
BACS	Navigate Planning	New Cemetery Costs	£738.00	£147.60	£885.60
BACS	CAPALC	Training Austin	£75.00	£0.00	£75.00
BACS	Cambridge Acre	NP Consultancy	£3,412.50	£682.50	£4,095.00
			£4,872.89	£959.57	£5,832.46

123. Bottisham Greenway Led by Cllr Ogborn

To further discuss plans for a resident event in January 2024 and receive an update on the current status of the Bottisham Greenway.

124. Cemetery Matters Led by Cllr Ogborn

To receive an update.

125. Environment Led by Cllr Laurent and Cllr Shaker

- a. To note the installation of the new noticeboard.
- b. To discuss litter picking.
- c. To receive a briefing paper on the community area on the High Street.

126. CAPALC Annual General Meeting

Proposal: To appoint a representative of the Parish Council to attend the Annual General Meeting for CAPALC and delegate authority to act on behalf of the Council.

127. Planning Matters Led by Cllr Wilson

Planning Applications

23/01006/FUL 19 Pound Close, Bottisham. Alterations to ground floor layout, a roof lantern, installation of solar panels on flat roofs, alterations to the north west elevation and construction of a cycle store.

23/0017/FUL To approve a Parish Council response to the amended plans for the Retirement Village.

Planning Approvals

23/01061/FUL 33 Jenyns Close, Bottisham. Single storey rear extension to replace existing conservatory, rear box dormer to create 2 bedrooms at first floor.

23/00930/FUL 20 Pound Close, Bottisham. Demolition of existing single storey side extension and porch and the erection of single storey side and front extensions, internal alterations and associated works.

128. Six Oaks Energy Led by Cllr Ogborn.

To receive an update from the working group.

129. Project Play Led by Cllr Laurent.

To receive an update from the working group.

130. Neighbourhood Plan Led by Cllr Winkcup.

To receive an update from the working group.

131. Disabled Bay

To consider the request for an additional disabled bay in Downing Court.

132. Agenda Items for the Next Meeting

Any business and payments, to be considered at Parish Council meeting must be delivered to the Clerk for inclusion on the agenda at least 7 days prior to the meeting.

133. Date of Next Meeting

Parish Council Meeting, 7.30pm on 3rd January 2024 at The Poppy Room, Bottisham Sports and Social Club, Downing Close, Bottisham.