



## NOTICE OF A MEETING OF THE PARISH COUNCIL

### To Members of the Council:

I hereby give notice that a meeting of Bottisham Parish Council will be held at **The Poppy Room**, Bottisham Sports and Social Club, 31 Downing Close, Bottisham on **Monday 5<sup>th</sup> January 2026 at 7.30pm**. Members of the public and press are invited to attend. Any member not able to attend should send their apologies before the meeting.

***You are hereby summoned to attend for the purpose of transacting the following:***

*Sam Chambers-Turner*

30<sup>th</sup> December 2025

Clerk to the Parish Council

### AGENDA FOR MEETING 32

541. **Apologies for Absence**  
(LGA 1972 s 85 (1))
542. **Members Declaration of Interest for Items on the Agenda and Requests for Dispensation.**  
(Localism Act 2011 s 31, s 33)
543. **To Approve Minutes of Previous Meeting**  
**Proposal: To Approve Minutes of Meeting 31 held on 1<sup>st</sup> December 2025.**
544. **Open Forum for Public Participation (10 minutes)**  
At the close of this item, members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman.
545. **Matters Arising/Clerks and Councillors Reports (for information only)**
546. **County and District Councillors Reports**
  - a. County Councillors Report
  - b. District Councillors Report
547. **Finances Including Approval of Payments of Outstanding Accounts.**
  - a. **Proposal: To approve bank reconciliation for November 2025.**
  - b. To note receipts
  - c. **Proposal: To Pay January 2026 Accounts as per to pay schedule.**
548. **Planning Matters Led by Cllr Socea**  
**Planning Applications**  
As per separate list
549. **Highways and Transport**
  - To note submission of Local Highways Improvement scheme for 25/26.
550. **Bottisham Christmas Festivities**  
To receive feedback from the event on 6<sup>th</sup> December 2025.
551. **Council Administration**
  - To form a working group for the Christmas festivities 2026
  - To form a working group for the Cresset

- To consider advertising for Councillors.
- To receive working groups updates.

**552. Motion to Exclude**

To resolve that, under the Public Bodies (Admissions to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during consideration of the following items of business on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

**553. Cemetery**

To discuss briefing paper on the new Cemetery project.

**554. Motion to re-admit members of the public**

**555. Agenda Items for the Next Meeting**

*Any business and payments, to be considered at Parish Council meeting must be delivered to the Clerk for inclusion on the agenda at least 7 days prior to the meeting.*

**556. Date of Next Meeting**

Parish Council Meeting, 7.30pm on **Monday 2<sup>nd</sup> February 2026** at The Poppy Room, Bottisham Sports and Social Club, Downing Close, Bottisham.