

---

## NOTICE OF A MEETING OF THE PARISH COUNCIL

### To Members of the Council:

I hereby give notice that a meeting of Bottisham Parish Council will be held at **The Committee Room**, Bottisham Sports and Social Club, 31 Downing Close, Bottisham on **Monday 4<sup>th</sup> March 2024 at 7.30pm**. Members of the public and press are invited to attend. Any member not able to attend should send their apologies before the meeting.

*You are hereby summoned to attend for the purpose of transacting the following:*

*Sam Chambers-Turner*

28<sup>th</sup> February 2024

Clerk to the Parish Council

### AGENDA FOR MEETING 10

170. **Apologies for Absence**  
(LGA 1972 s 85 (1))
171. **Members Declaration of Interest for Items on the Agenda and Requests for Dispensation.**  
(Localism Act 2011 s 31, s 33)
172. **To Approve Minutes of Previous Meeting**  
**Proposal: To Approve Minutes of Meeting 9 held on 5<sup>th</sup> February 2024.**
173. **Open Forum for Public Participation**  
At the close of this item, members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman.
174. **Matters Arising/Clerks and Councillors Reports (for information only)**
175. **County and District Councillors Reports**
  - a. County Councillors Report
  - b. District Councillors Report
176. **Cllr co-option Led by Cllr Ogborn**  
**Proposal: To co-opt a new Councillor to the Council.**
177. **Finances Including Approval of Payments of Outstanding Accounts Led by Cllr Wilson.**
  - a. **Proposal: To Approve Bank Reconciliation for February 2024**
  - b. To Note Receipts
  - c. **Proposal: To delegate powers to the full finance group to authorize immediate payments of accounts between meetings after submission of a to pay account by the Responsible Financial Officer.**
  - d. **Proposal: To pay March Accounts.**

| Method | Payee                    | Item              | Net             | VAT            | Total           |
|--------|--------------------------|-------------------|-----------------|----------------|-----------------|
| BACS   | Mrs S Chambers-Turner    | Clerk's Salary    |                 |                | Confidential    |
| BACS   | Mr Isaac Swift           | Litter Picker     |                 |                | Confidential    |
| BACS   | Cambridgeshire Acre      | Membership        | £54.17          | £10.83         | £65.00          |
| BACS   | SRC Plumbing and Heating | Cemetery Tap      | £135.00         | £27.00         | £162.00         |
| DD     | SSE                      | Street Lighting   | £86.88          | £7.80          | £94.68          |
| BACS   | EAS                      | Professional Fees | £336.25         | £67.25         | £403.50         |
| BACS   | Simon Handyman           | Cemetery works    | £999.00         | £0.00          | £999.00         |
| BACS   | J Ogborn                 | Mileage           | £26.55          | £0.00          | £26.55          |
| DD     | SSE                      | Street Lighting   | £86.88          | £7.80          | £94.68          |
|        |                          |                   | <b>£1724.73</b> | <b>£120.68</b> | <b>£1845.41</b> |

- 178. Budget 24/25**  
**Proposal: To receive recommendation from Finance Working Group and to approve the budget for 24/25.**
- 179. Bottisham Greenway Led by Cllr Ogborn**
- To discuss the meeting to be held with the Transport Director of the Greater Cambridgeshire Partnership.
- 180. Cemetery Matters**
- To receive a recommendation from the Clerk on Burial software.
  - To discuss the proposal made by National Trust for the purchase of the land for the new Cemetery.
- 181. Policies**  
**Proposal: To adopt Grant Awarding Policy and Health & Safety Policy.**
- 182. Planning Matters Led by Cllr Wilson**
- Planning Applications**  
24/000123/FUL 4 Howlett Way, Bottisham. Installation of heat pump to rear of property.
- Planning Approvals**  
**23/00421/FUL** Howgar House, 41 Bell Road, Bottisham. Construction of 1no 3-4 bedroom, two storey dwelling, with off street parking for two vehicles on garden land.
- Planning Appeals**  
**23/00205/OUM / 23/00009/OUM** - Land to the rear of 163 to 187 High Street and east of Rowan Close, CB25 9BJ – **Permission Granted**  
**Parish Council to discuss the approval of the Retirement Village on the land to the rear of 163 to 187 High Street.**
- 183. Six Oaks Energy Farm**  
To discuss a revised contract with Ridge Clean Energy drafted by our solicitor.  
**Proposal: To approve and delegate authority to sign the contract with Ridge Clean Energy.**
- 184. Neighbourhood Plan Led by Cllr Wilson.**  
To receive an update from the working group.
- 185. Agenda Items for the Next Meeting**  
*Any business and payments, to be considered at Parish Council meeting must be delivered to the Clerk for inclusion on the agenda at least 7 days prior to the meeting.*
- 186. Date of Next Meeting**  
Parish Council Meeting, 7.30pm on 8<sup>th</sup> April 2024 at The Poppy Room, Bottisham Sports and Social Club, Downing Close, Bottisham.