

## NOTICE OF A MEETING OF THE PARISH COUNCIL

### To Members of the Council:

I hereby give notice that a meeting of Bottisham Parish Council will be held at The Poppy Room, Bottisham Sports and Social Club, 31 Downing Close, Bottisham on **Monday 2<sup>nd</sup> October 2023 at 7.30pm**. Members of the public and press are invited to attend. Any member not able to attend should send their apologies before the meeting.

You are hereby summoned to attend for the purpose of transacting the following:

*Sam Chambers-Turner*

27<sup>th</sup> September 2023

Clerk to the Parish Council

### AGENDA FOR MEETING 5

#### 77 Apologies for Absence

(LGA 1972 s 85(1))

#### 78 Members' Declaration of Interest for Items on the Agenda and Requests for Dispensation

(Localism Act 2011 s 31 s 33)

#### 79 To Approve Minutes of Previous Meeting

**Proposal: To Approve Minutes of Meeting 4 held on 4<sup>th</sup> September 2023.**

#### 80 Open Forum for Public Participation (10 minutes)

At the close of this item, members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman.

#### 81 Matters Arising/Clerks and Councillors Reports (for information only)

#### 82 County and District Councillors Reports

- a. County Councillors Report
- b. District Councillors Report

#### 83 Finances Including Approval of Payment of Outstanding Accounts

- a. **Proposal: To Approve Bank Reconciliations for September 2023.**
- b. **To Note the transition to Unity Trust Bank and Rialtas accounting software.**
- c. **To Note Closure of Audit.**
- d. **To Note Receipts**  
2<sup>nd</sup> Instalment Precept: £27569.50
- e. **Proposal: To ratify the decision to use SSE for a 3 year contract to supply electricity for street lighting.**
- f. **Proposal: To pay October Accounts.**

Method	Payee	Item	Net	VAT	Total
BACS	Mrs S Chambers-Turner	Clerk's Salary			Confidential
BACS	Mr Isaac Swift	Litter Picker			Confidential
	Drax	Street Lighting	£2.51	£0.12	£2.63

DD	Drax	Street Lighting	£7.24	£0.36	£7.60
DD	Drax	Street Lighting	£37.51	£1.87	£39.38
BACS	Wave	Water Cemetery	£42.27	£0.00	£42.27
BACS	J.Ogborn	Mileage Allowance	£23.40	£0.00	£23.40
BACS	Rialtas	Accounting Software & Training	£768.07	£153.61	£921.68
BACS	N Cundell	Survey Boxes	£74.97	£0.00	£74.97
			£881.00	£155.96	£1,036.96

#### 84 Bottisham Greenway Led by Cllr Ogborn

a. To discuss the amended Greenways proposals, which includes a raised table at the Bell Road T-junction and determine what actions can be taken to prevent further disruption to the village.

**Proposal: That the Parish Council reject the proposal for a raised table, requesting that all other alternatives are fully explored and share the decision with the MP, District and County Councils.**

b. To discuss and formalise the procedure for liaising with the Greenways Project Team.

#### 85 Opals/Gigaclear Led by Cllr Cundell

To discuss the works undertaken by Opals on behalf of Gigaclear and the lack of communication.

#### 86 Cemetery Matters

To receive an update from Cllr Ogborn on the New Cemetery.

**Proposal: That the Parish Council accept the Discharge of Conditions Fee Proposal from Michael Hendry and delegate decisions on additional reports/studies to the Finance Working Group.**

#### 87 Planning Matters Led by Cllr Swaminathan

**Planning Applications**

None

**Planning Approvals**

**23/00796/FUL** 20 Pound Close, Bottisham. Demolition of existing single storey side extension and porch and the erection of single storey rear and side extensions, internal alterations and associated works

#### 88 Policies Led by Clerk

a. **Proposal: To discuss and adopt Communications Policy.**

b. **Proposal: To discuss and adopt Grant Awarding Policy.**

#### 89 AtoB1102 Group

a. To receive an update on the AtoB1102 groups activities from Cllrs O'Dell & Ogborn.

b. **Proposal: To consider a grant application from the AtoB1102 group.**

c. **Proposal: To make additional representation to the AtoB1102 group.**

#### 90 The Cresset Led by Cllr Ogborn

To consider ways in which the Parish Council can assist with the production of the Cresset.

#### 91 Environmental Led by Cllr Swaminathan

a. To discuss the green area by the shops and the health of the trees.

b. To discuss how to proceed with encouraging residents to insure that trees and hedges are not obstructing footpaths.

#### 92 Six Oaks Energy

To receive an update from Cllr Ogborn.

#### 93 Street Lighting

To discuss the street lighting that the Parish is responsible for.

#### 94 Agenda Items for the Next Meeting

*Any business and payments, to be considered at Parish Council meeting must be delivered to the Clerk for inclusion on the agenda at least 7 days prior to the meeting.*

**95 Date of Next Meeting**

Parish Council Meeting, 7.30pm on 6<sup>th</sup> November 2023 at The Poppy Room, Bottisham Sports and Social Club, Downing Close, Bottisham.