

NOTICE OF A MEETING OF THE PARISH COUNCIL

To Members of the Council:

I hereby give notice that a meeting of Bottisham Parish Council will be held at **The Poppy Room**, Bottisham Sports and Social Club, 31 Downing Close, Bottisham on **Monday 2nd September 2024 at 7.30pm**. Members of the public and press are invited to attend. Any member not able to attend should send their apologies before the meeting.

You are hereby summoned to attend for the purpose of transacting the following:

Sam Chambers-Turner

27th August 2024

Clerk to the Parish Council

AGENDA FOR MEETING 16

- 258. **Apologies for Absence**
(LGA 1972 s 85 (1))
- 259. **Members Declaration of Interest for Items on the Agenda and Requests for Dispensation.**
(Localism Act 2011 s 31, s 33)
- 260. **To Approve Minutes of Previous Meeting**
Proposal: To Approve Minutes of Meeting 15 held on 1st July 2024.
- 261. **Open Forum for Public Participation**
At the close of this item, members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman.
- 262. **Matters Arising/Clerks and Councillors Reports (for information only)**
- 263. **Co-Option**
Proposal: To co-opt to the vacant position on the Council.
- 264. **County and District Councillors Reports**
 - a. County Councillors Report
 - b. District Councillors Report
- 265. **Finances Including Approval of Payments of Outstanding Accounts Led by Cllr Wilson.**
 - a. **Proposal: To Approve Bank Reconciliation for July & August 2024**
 - b. To Note Receipts
 - c. **Proposal: To Pay September 2024 Accounts.**

Method	Payee	Item	Net	VAT	Total
BACS	Mrs S Chambers-Turner	Clerk's Salary			Confidential
BACS	Mr Isaac Swift	Litter Picker			Confidential
BACS	East Cambs Trading	Grass Cutting March	£552.39	£110.47	£662.86
BACS	Anglian Learning	Contribution to play equipment repairs	£267.60	£0.00	£267.60

BACS	Bottisham Sports & Social	Grant Award for Village Day	£500	£0.00	£500.00
BACS	Personnel Advice & Solutions	Administration Costs	£200.00	£40.00	£240.00
BACS	East Cambs Trading	Grass Cutting Apr-Aug	£3702.60	£740.52	£4443.12

266. Planning Matters Led by Cllr Wilson

Planning Applications

24/00834/FUL Rothbury Cottage, 122 High Street, Bottisham. Single storey side extension.

24/00861/FUL 1 A Jenyns Close, Bottisham. Single storey side extension and replacement UPVC windows and doors.

Planning Approvals

24/00481/FUL 26 Peacock Drive, Bottisham. Single storey rear extension and internal alterations.

To discuss complaints about construction works being carried out on the High Street.

267. Neighbourhood Plan

- Cllr Wilson to update Parish Council on latest activity

268. New Cemetery

- Cllr Ogborn to update Parish Council on latest activity
- **Proposal: To start the process of making an application for a public works loan for the cost of building the new cemetery.**

269. Council Administration

Proposal: To consider having old minutes bound and put into archives.

270. Environment

- To receive updates on Councillors areas of responsibility and note areas of concern.
- To discuss proposals on community improvement.
- To discuss the trees and hedging along Bell Road.

271. Policies and Procedures

Proposal: To Adopt all policies and procedures that have been reviewed, listed as a supporting document.

272. Agenda Items for the Next Meeting

Any business and payments, to be considered at Parish Council meeting must be delivered to the Clerk for inclusion on the agenda at least 7 days prior to the meeting.

273. Date of Next Meeting

Parish Council Meeting, 7.30pm on **Monday 7th October 2024** at The Poppy Room, Bottisham Sports and Social Club, Downing Close, Bottisham.