

Bottisham Parish Council

Minutes of Meeting 19 of the Council, held in The Poppy Room, Bottisham Sports and Social Club Bottisham, on Monday 10th December 2024 at 7.30pm.

Present: Cllr Jon Ogborn (Chair); Cllr Mark Overton; Cllr Maria Socea; Cllr Stephen O'Dell; Cllr Keith Morrison; Cllr John Austin; Cllr Camilia Mihaescu; Cllr Nadene Cundell.

Members 11 (1 vacancy) Quorum 4

Clerk: Sam Chambers-Turner

In Attendance: District Councillor Trapp

Members of the Public: 0

Meeting opened at 7.30pm

308. APOLOGIES FOR ABSENCE

Cllr Jawahar Swaminathan; Cllr Rehana Shaker; Cllr Savannah Laurent; County Councillor Sharp.

309. MEMBERS DECLARATION OF INTEREST OF ITEMS ON THE AGENDA AND REQUESTS FOR DISPENSATION

Cllr Morrison Item 315 Planning, 24/01197/FUL.

310. TO APPROVE MINUTES OF PREVIOUS MEETING

It was agreed that the minutes of the last meeting would be presented at the January meeting.

311. OPEN FORUM FOR PUBLIC PARTICIPATION

None

312. MATTERS ARISING/CLERKS AND COUNCILLORS' REPORTS (FOR INFORMATION ONLY)

- None

313. COUNTY AND DISTRICT COUNCILLORS REPORTS

Councillors Trapp & Cane provided a written report before the meeting that included discussion of:

- Operational Services
- Finance and Assets Committee
- Extra ordinary meeting of the Council

Councillor Sharp did not provide a report for the meeting and was not in attendance.

Full reports are available from the website or upon request from the Clerk.

314. FINANCES INCLUDING APPROVAL OF PAYMENT OF OUTSTANDING ACCOUNTS

- a.** Due to the annual leave of the Clerk there had been insufficient time for the bank reconciliation to be properly reviewed. It will therefore be approved at the next meeting.
- b. To note the receipt of:**
VAT Reclaim £3143.81
- c. It was proposed by Cllr Ogborn, seconded by Cllr Morrison and resolved that the outstanding accounts of December be approved and settled. Action: Clerk to set up payments.**
- d. A breakdown the expenditure for the Christmas festivities was provided by Cllr Cundell. It was proposed by Cllr Ogborn, seconded by Cllr O'Dell and resolved that**

the Parish Council wishes to record its thanks to Cllr Cundell, the Clerk and their husbands for all the work organising the Christmas activities.

Mrs S Chambers-Turner	Clerk's Salary November	Confidential
Mr Isaac Swift	Litter Picker November	Confidential
N Cundell	Expenses Christmas Event	£534.26
S Chambers-Turner	Expenses Christmas Event	£53.39
Simon Handyman	Noticeboard Removal	£40.00
Simon Handyman	Map Removal	£90.00
Holy Trinity Church	Flood Lighting 2022	£1,307.89
Holy Trinity Church	Flood Lighting 2023	£740.60
Cambridgeshire Acre	NP Consultancy	£999.90
EAS	New Cemetery Professional Fees	£342.00
T Jolley	NP Printing	£88.04
Urban Forestry	Christmas Tree	£180.00
G White	Face Painting	£70.00
Kyle Chater Acoustic	Entertainment village event	£400.00

315. PLANNING MATTERS

Planning Applications

24/01197/TPO Bottisham Village College Lode Road Bottisham T23 Cherry - Remove tree to ground level (a suitable replacement species will be planted). Tree is to be removed due to poor physiological condition (significant dieback and sparse crown), and the proximity to the car park/visitor entrance. Included main union T125 Cherry - Remove tree to ground level (a suitable replacement species will be planted). Tree is to be removed due to poor physiological condition (significant dieback and sparse crown), and the proximity to the car park/visitor entrance. 2 Pedestrian crossings below crown. The Parish Council have no comments.

24/01197/FUL, 74-76 Beechwood Avenue, Bottisham. Demolition of a pair of semi-detached bungalows and construction of 6 dwellings. The Parish Council have no comments.

24_01195_FUL, 6 Mulberry Close Bottisham. Addition of second storey. The Parish Council have no comments.

316. AGREEMENT

Some concern was raised over the Community Benefit Agreement and the index linking which would require further clarification. **It was proposed by Cllr Cundell, seconded by Cllr Overton and resolved that the decision to approve the signing of the agreement would be rescinded until clarification of the impact of the index linking. It was proposed by Cllr Cundell, seconded by Cllr Ogborn and resolved that the powers will be delegated to the finance working group to reach an appropriate decision based on the information of the external advisors. Action: Cllr Ogborn to contact Nick Toovey to discuss and inform the Finance Working Group.**

317. POLICIES AND PROCEDURES

It was proposed by Cllr O'Dell, seconded by Cllr Austin and resolved that the Expenses Policy and Cemetery Rules and Regulations be adopted.

318. COUNCIL ADMINISTRATION

A request had been made for the draft minutes to be made available on the Parish Council website. The matter was discussed, but it was felt that the publication of the website of draft minutes, allowed for errors to enter the public domain. **It was therefore proposed by Cllr**

Cundell, seconded by Cllr Mihaescu that draft minutes are only available upon request from the Clerk 10 working days after the meeting.

319. BOTTISHAM CHRISTMAS FESTIVITIES

The first ever Christmas lighting event was held on Saturday 7th December 2024. Despite the poor weather and Storm Darragh, the Parish Council were extremely pleased to see so many people turn out for the light switch on. The event included Carol singers, live music, Santa and refreshments. The Parish Council wishes to thank everyone involved with making the event a success and requested Cllrs to pencil in their diary that the event will be held again next year on 6th December 2025. The Parish Council will be writing to those involved with the delivery of the event personally to thank them for their support. **Action:** Cllr Cundell and Clerk to prepare letters of thanks.

320. AGENDA ITEMS FOR NEXT MEETING

Any business and payments to be considered at a Parish Council meeting must be delivered to the Clerk for inclusion on the agenda at least 7 days prior to the meeting.

321. DATE OF NEXT MEETING

Parish Council Meeting, 7:30pm **Monday 3rd February 2025** at The Poppy Room, Sports and Social Club, Downing Close, Bottisham

Meeting closed at 9:00pm

Minute Reference	Description	Action By
314c	Set payments up for authorisation	Clerk
316	To discuss index linking with Nick Toovey with regard to Community Benefit Fund	Cllr Ogborn
320	Thank you letters	Cllr Cundell & Clerk

Signed J Ogborn
6/1/25