

NOTICE OF A MEETING OF THE PARISH COUNCIL

To Members of the Council:

I hereby give notice that a meeting of Bottisham Parish Council will be held at The Poppy Room, Bottisham Sports and Social Club, 31 Downing Close, Bottisham on **Monday 17th July 2023 at 7.30pm**. Members of the public and press are invited to attend. Any member not able to attend should send their apologies before the meeting.

You are hereby summoned to attend for the purpose of transacting the following:

Sam Chambers-Turner
12th July 2023
Clerk to the Parish Council

AGENDA FOR MEETING 3

43 Apologies for Absence (LGA 1972 s 85(1))

44 Members' Declaration of Interest for Items on the Agenda and Requests for Dispensation (Localism Act 2011 s 31 s 33)

45 To Approve Minutes of Previous Meeting

Proposal: To Approve Minutes of Meeting 2 held on 5th June 2023.

46 Open Forum for Public Participation (10 minutes)

At the close of this item, members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman.

47 Matters Arising/Clerks and Councillors Reports (for information only)

Method	Payee	Item	Net	VAT	Total
BACS	Mrs S Chambers-Turner	Clerk's Salary			Confidential
BACS	Mr Isacc Swift	Litter Picker			Confidential
BACS	GSC Solicitors LLP	Professional Fees	£150.00	£30.00	£180.00
DD	Drax	Street Lighting	£36.32	£1.82	£38.14
DD	Drax	Street Lighting	£7.03	£0.35	£7.38
DD	Drax	Street Lighting	£2.44	£0.12	£2.56
BACS	SLCC	Membership Share	£103.23	£0.00	£103.23
BACS	SLCC	Membership Share	£4.59	£0.00	£4.59
BACS	East Cambs Trading	Grass Cutting June 2023	£552.39	£110.47	£662.86

BACS	East Cambs Trading	Grass Cutting May 2023	£459.49	£91.89	£551.38
BACS	Cambridge Acre	Consultancy NP	£750.00	£150.00	£900.00
BACS	Navigate Planning	Professional Fees	£525.00	£105.00	£630.00
BACS	ECDC	Election Costs	£250.00	£0.00	£250.00
BACS	TEEC	Website Hosting	£300.00	£60.00	£360.00
			£3,949.45	£549.65	£4,499.10

48 County and District Councillors Reports

- a. County Councillors Report
- b. District Councillors Report

49 Finances Including Approval of Payment of Outstanding Accounts

a. Proposal: To Approve Bank Reconciliations for June 2023.

b. To Note Receipts

- Bank Interest: £ 108.50
- Bank Interest: £13.83
- Burial Income: £215.00

c. Proposal: To pay July Accounts.

d. Proposal: To move funds from Lloyds to Unity Trust Bank.

50 Scheme of Delegation – Led by Clerk

- a. Proposal: To delegate powers to the Clerk to carry out the functions of the parish council in the absence of a meeting in August 2023.
- b. To request a schedule of absences for all Councillors.

51 Training Policy – Led by the Clerk

Proposal: To adopt the Training Policy.

52 Rialtas

To receive an update from the Clerk about the accounting software.

53 MVAS Service Agreement

To discuss service agreement for the MVAS units led by Councillors Swaminathan and Socea.

54 Environmental - Led by Councillor Swaminathan

- a. To discuss quotations for noticeboard.
- b. To discuss other signage in the village.
- c. To discuss biodiversity along the High Street.

55 Cemetery

- a. To receive an update on the New Cemetery
- b. To receive an update from the Clerk on the Cemetery records.

56 Planning Matters – Led by Councillor Ogborn in the absence of Councillor Wilson

Planning Applications

23/00522/FUL 1A Jenyns Close, Bottisham. Replacement of existing wall and hedge with a 2m high fence. Clarification of which hedge is included in the application. For information only.

23/00739/LBC 1 Bradfords Cottages, Lode Road, Bottisham. Replacement doors and windows to rear elevation and internal ground floor alterations.

Approvals

23/00265/FUL Bottisham Airfield Museum, Wilbraham Road, Bottisham. Proposed demountable steel and fabric blister hanger shaped shelter.

Refusals

23/00522/FUL 1A Jenyns Close, Bottisham. Replacement of existing wall and hedge with a 2m high fence.

57 Bottisham Greenways

To receive an update on the Greenways proposal from Councillor Ogborn.

58 Project Play

To receive an update from Councillor Laurent.

59 Six Oaks Energy

To receive an update from Councillor Ogborn.

60 Agenda Items for the Next Meeting

Any business and payments, to be considered at Parish Council meeting must be delivered to the Clerk for inclusion on the agenda at least 7 days prior to the meeting.

61 Date of Next Meeting

Parish Council Meeting, 7.30pm on 4th September July 2023 at The Poppy Room, Bottisham Sports and Social Club, Downing Close, Bottisham.