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## NOTICE OF A MEETING OF THE PARISH COUNCIL

### To Members of the Council:

I hereby give notice that a meeting of Bottisham Parish Council will be held at **The Poppy Room**, Bottisham Sports and Social Club, 31 Downing Close, Bottisham on **Monday 7<sup>th</sup> April 2025 at 7.30pm**. Members of the public and press are invited to attend. Any member not able to attend should send their apologies before the meeting.

*You are hereby summoned to attend for the purpose of transacting the following:*

*Sam Chambers-Turner*

1<sup>st</sup> April 2025

Clerk to the Parish Council

### AGENDA FOR MEETING 23

404. **Apologies for Absence**  
(LGA 1972 s 85 (1))
405. **Members Declaration of Interest for Items on the Agenda and Requests for Dispensation.**  
(Localism Act 2011 s 31, s 33)
406. **To Approve Minutes of Previous Meeting**  
**Proposal: To Approve Minutes of Meeting 22 held on 3<sup>rd</sup> March 2025.**
407. **Open Forum for Public Participation**  
At the close of this item, members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman.
408. **Matters Arising/Clerks and Councillors Reports (for information only)**
409. **County and District Councillors Reports**
  - a. County Councillors Report
  - b. District Councillors Report
410. **Finances Including Approval of Payments of Outstanding Accounts Led by Cllr Overton.**
  - a. **Proposal: To defer Bank Reconciliation for February & March 2025.**
  - b. To Note Receipts
  - c. **Proposal: To Pay April 2025 Accounts as per to pay schedule.**
  - d. **Proposal: To approve the Model Financial Regulations with amendments.**
411. **Planning Matters Led by Cllr Socea**  
**Licensing Application Bottisham Budgens, Units 2-6incl. The Old Garage, High St**  
To discuss issues raised by Residents  
**Planning Applications**  
As per separate list
412. **Neighbourhood Plan**
  - To receive an update from the Neighbourhood Plan Working Group on engagement event. Led by Cllr Morrison

**413. VE Day**

To formalize arrangements for the VE Day celebrations. Led by Cllr Cundell.

**414. Annual Parish Meeting**

To finalise arrangements for the Annual Parish Meeting to be held on 29<sup>th</sup> April 2025. Led by Chairmanship.

**415. Environment and Community**

- To note purchase of planters and benches for the triangle and arrange working party to plant up.
- To note the successful contractor for the grass cutting.
- To note erection of Bottisham Community Noticeboard.

**416. Devolution and LGR Survey**

- To note submission of letter to East Cambridgeshire District Council.
- To note correspondence received about the joint submission of councils to the Government on the proposals for devolution.

**417. Highways & Transport**

- To discuss the correspondence received about 30mph reduction on Lode Road.
- To discuss the issues raised by residents about dangerous parking around Triangle.

**418. Council Administration**

- To note the appointment of the Administration Assistant.
- To discuss areas of responsibility.
- To discuss general administration including reporting of apologies, absences and expectations of Councillors.
- To note the details of the County Councillor Elections.
- To note with Councillors the role of a Working Group.
- **Proposal: To adopt the new Financial Regulations.**

**419. Agenda Items for the Next Meeting**

*Any business and payments, to be considered at Parish Council meeting must be delivered to the Clerk for inclusion on the agenda at least 7 days prior to the meeting.*

**420. Date of Next Meeting**

Parish Council Meeting, 7.30pm on **Monday 12<sup>th</sup> May 2025** at The Poppy Room, Bottisham Sports and Social Club, Downing Close, Bottisham.