

## NOTICE OF A MEETING OF THE PARISH COUNCIL

### To Members of the Council:

I hereby give notice that a meeting of Bottisham Parish Council will be held at **The Poppy Room**, Bottisham Sports and Social Club, 31 Downing Close, Bottisham on **Wednesday 12<sup>th</sup> June 2024 at 7.30pm**. Members of the public and press are invited to attend. Any member not able to attend should send their apologies before the meeting.

*You are hereby summoned to attend for the purpose of transacting the following:*

*Sam Chambers-Turner*

29th May 2024

Clerk to the Parish Council

### AGENDA FOR MEETING 14

- 232. Apologies for Absence**  
(LGA 1972 s 85 (1))
- 233. Members Declaration of Interest for Items on the Agenda and Requests for Dispensation.**  
(Localism Act 2011 s 31, s 33)  
(LGA 1972 s 85 (1))
- 234. To Approve Minutes of Previous Meeting**  
**Proposal: To Approve Minutes of Meeting 13 held on 16<sup>th</sup> May 2024.**
- 235. Matters Arising / Clerks report (for information only)**
- 236. Internal Audit**
- To note the receipt of the Internal Auditor report and finalised report
  - To note the dates of the notice of Public Rights 10<sup>th</sup> June – 19<sup>th</sup> July inclusive
- 237. To approve the year end accounts for 23/24 and the Annual Governance and Accountability Return for signing by the Chairman and Clerk.**
- 238. Voting Guidance \*\***
- To agree and understand that the general principles are that decisions taken in Council are validly made by a majority of Councillors present and entitled to vote
- 239. Agenda Items for the Next Meeting**  
Any business and payments, to be considered at Parish Council meeting must be delivered to the Clerk for inclusion on the agenda at least 7 days prior to the meeting.
- 240. Date of Next Meeting**  
Parish Council Meeting, 7.30pm on 1<sup>st</sup> July 2024 at The Poppy Room, Bottisham Sports and Social Club, Downing Close, Bottisham.

\*\* Updated agenda item 238