

Bottisham Parish Council



Minutes of Meeting 4 of the Council, held in The Poppy Room, Bottisham Sports and Social Club Bottisham, on Monday 4th September 2023 at 7.30pm.

Present: Cllr Jon Ogborn; Cllr Nadene Cundell; Cllr Stephen O'Dell; Cllr Maria Socea; Cllr Savannah Laurent; Cllr John Wilson; Cllr Neil Winkcup; Cllr Mark Overton.

In attendance: County Cllr Alan Sharp; District Councillor Charlotte Cane.

Members 11 (1 vacancy) Quorum 4

Clerk: Mrs S Chambers-Turner

Meeting opened at 7.30pm

62. APOLOGIES FOR ABSENCE

Cllr Jawahar Swaminathan; Cllr John Austin; Cllr Rahana Shaker.

63. MEMBERS DECLARATION OF INTEREST OF ITEMS ON THE AGENDA AND REQUESTS FOR DISPENSATION

None

64. TO APPROVE MINUTES OF PREVIOUS MEETING

It was proposed by Cllr Cundell, seconded by Cllr O'Dell and resolved that the minutes of meeting 3 held on 17th July 2023 be approved and signed.

65. OPEN FORUM

A member of the public made it known that they wished to address the council during item 71 Planning Matters.

66. MATTERS ARISING/CLERKS AND COUNCILLORS REPORTS (FOR INFORMATION ONLY)

- It was raised that the Council wish to append the action list to the minutes for clarity of actions.
- Cllr Ogborn, District Councillor Cane and County Councillor for South Cambs will be attending the planning meeting at East Cambs to make representations about the proposed Retirement Village in Bottisham. It was also noted that the Doctor's surgery would be making a representation.
- Cllr Ogborn reminded the Council that there was still a vacant seat on the Council.
- Cllr Wilson raised that the land that is currently under a tenancy agreement with the bowling club should be added to the asset register.
- Numerous of complaints have been received about the Gigaclear fibre optic works. Opals the contractor has been appointed to carry out the works on behalf of Gigaclear. It has been reported that on occasions the works have been dangerous and that the language of the contractors has been inappropriate. Concerns were also raised that reinstatement after the works has been less than satisfactory. Many concerns were raised over the lack of notification and the blocking of driveways. On occasion Councillors have been subjected to abuse by disgruntled residents. Cllr Alan Sharp will raise these concerns with the Street Works Inspector. Cllr Cundell and the Clerk will prepare a letter for the Street Works Inspector outlining the problems that have been reported to the Council.
- Cllr Winkcup reported that the Parish Council had been successful at securing 2 grants for work to be undertaken on the Neighbourhood Plan. A grant of £10k was secured to employ a specialist consultation from Cambridge Acre, a secondary grant of £8k will be used to

instruct specialist planning consultants who are able to design the technical data need for a Neighbourhood Plan. The residents survey is currently live on Survey Monkey and live links are printed in the Cresset and are available on the website. Printed questionnaires are also available and are being collected in the Post Office, closing date for responses is 16th October 2023. The Neighbourhood Plan working group are planning to meet again in October to discuss next steps. Cllr Winkcup will continue to support Cllr Wilson in this project and gave thanks to all those involved thus far.

67. COUNTY AND DISTRICT COUNCILLORS REPORTS

County Councillor Sharp provided a report for the Council which included:

- As has been well publicised, the GCP have issued revised proposals after the Making Connections Consultation. There is still a great deal of uncertainty, as to what the GCP are going to propose to the CCC for ratification, not least how the expanded bus services that the GCP were promising as a result of the tax on motorists will be paid for. The CCC have called a special meeting of the Highways & Transport Committee for 11th October, where the recommendations of the GCP will be discussed and a recommendation will be made to the Full Council on 17th October.
- There is currently a legal challenge to the CCC decision to restrict traffic over Mill Road bridge. This has meant that work on implementing this change is currently on hold, until the challenge has been resolved.
- One third of the roads in Cambridgeshire are affected by problems with soil. The CCC estimate that it will cost £5m per year to manage safety issues, but that it will cost £300m to extend road lives and avoid closing roads in future years.
- The Transport & Infrastructure Committee of the CPCA meets on 13th September, and will be discussing the latest on the bus contracting process for the next round of services beginning on 1st April 2024.

District Councillors Cane and Trapp had provided a District report which had been circulated prior to the meeting, which included:

- East Cambridgeshire District Council have received several complaints about how Sanctuary Housing are managing their properties. Serious problems with damp and mold, long delays in completing repairs, properties remaining empty for months or even years, anti-social behaviour by tenants have been reported. A meeting has been requested with the Housing Manger to discuss the problems.
- A meeting has taken place with the Mayor, his transport team and Jonathan Cook from the AtoB1102 group to discuss the number 11 bus route, and other local bus issues. It was a very positive meeting, and discussions are continuing. One thing which we are hoping the Mayor's team can help with is a survey tool to allow the AtoB1102 group to find out what journeys people want to make, and what improvements they want to see. We know there are people who want the number 11 to stop at Bottisham, as it used to do, but there are also people who prefer the new route because it is faster and more reliable. And there are people with little or no bus service at all, who would like a service. We hope that if we can collect reliable data we can work with the Mayor's team, County, District and Parish Councils to develop a public transport and active travel network which meets the needs of our communities.

68. FINANCES INCLUDING APPROVAL OF PAYMENT OF OUTSTANDING ACCOUNTS

- a. The bank reconciliation was not accepted as the figures had not been checked by a Councillor on the bank accounts. The Clerk will produce the Rialtas version of the bank reconciliation for the next meeting.
- b. It was noted that the following receipts have been received.

Bank Interest £122.72

Bank Interest £15.22

- c. **It was proposed by Cllr Wilson, seconded by Cllr Winkcup and resolved that September Accounts are paid. Action: Clerk to arrange payment of outstanding accounts.**

Method	Payee	Item	Net	VAT	Total
BACS	Mrs S Chambers-Turner	Clerk's Salary			Confidential
BACS	Mr Isaac Swift	Litter Picker			Confidential
BACS	Survey Monkey	Survey Software	£320.00	£64.00	£384.00
DD	Drax	Street Lighting	£2.51	£0.12	£2.63
DD	Drax	Street Lighting	£7.24	£0.36	£7.60
DD	Drax	Street Lighting	£37.51	£1.87	£39.38
BACS	East Cambs Trading	Grass Cutting	£552.39	£110.47	£662.86
BACS	Cambridge Acre	Underpayment from July Accounts	£150.00	£0.00	£150.00
BACS	CAPALC	Training Shaker	£75.00	£0.00	£75.00
BACS	CAPALC	Training Socea	£75.00	£0.00	£75.00
BACS	CAPALC	Training Austin	£75.00	£0.00	£75.00
BACS	Noticeboards Online	Noticeboard	£3,290.00	£658.00	£3,948.00
BACS	K Hutchinson & Son	Grass Cutting	£210.00	£42.00	£252.00
BACS	Sports and Social Club	Room Hire	£110.00	£0.00	£110.00
BACS	CAPALC	Internal Audit	£82.20	£0.00	£82.20
			£4,986.85	£876.82	£5,863.67

69. ENVIRONMENTAL

Cllr Swaminathan was not present for this meeting, therefore environmental matters were not discussed. Cllr Laurent did however raise concerns about trees and hedging that overhangs pathways. It was agreed that this would be addressed in a future meeting.

70. CEMETERY

Cllr Ogborn reported that all the appropriate paperwork is currently with the legal team to begin the compulsory purchase order. Cllr Ogborn also reported that discussions have begun with potential contractors to tender to carry out the works on the new cemetery. It is a requirement as part of the procurement process that 3 quotations are sought.

71. PLANNING MATTERS

Planning Applications

23/00796/FUL 20 Pound Close, Bottisham. Demolition of existing single storey side extension and porch and the erection of single storey rear and side extension, internal alterations and associated works. The Parish Council have no comments.

23/00887/FUL & 23/00888/LBC Spring Hall, Newmarket Road, Bottisham. Change of use of barn to events venue. The Parish Council discussed this application at length. **It was proposed by Cllr Winkcup, seconded by Cllr Overton and resolved that Parish Council recommend that this application is refused on the basis of noise nuisance, proximity of other properties, and**

highways access. *Action: Cllr Wilson to prepare and circulate to all Councillors a response for planning services.*

Planning Approvals

23/00739/LBC 1 Bradford Cottages, Lode Road, Bottisham. Replacement doors and windows to rear elevation and internal ground floor alterations.

Tree Approvals

23/00703/TCON Dunkeld, 70 Tunbridge Lane, Bottisham. To comply with condition 6 (tree topping, lopping & felling) of decision notice 98/00604/FUL.

23/00842/TRE The Vicarage, 86 High Street, Bottisham. Various tree works.

72. BOTTISHAM GREENWAYS

Cllr Ogborn had circulated a summary of the meeting held with the Project Team of the Greater Cambridgeshire Partnership (GCP), where new proposals were put forward for the Bottisham Greenways. The current proposal sees a table top speed reduction measure being introduced at the Bell Road junction, which raised concerns. The proposals will also see the introduction of a 20mph zone along half of Bell Road and along the High Street from the Parish Council bus shelter to the build out on Lode Road. The current 40mph zone in Lode Road will then be reduced to 30mph. Currently the Parish Council do not have slides from this presentation, but will request these for raising awareness in the community, as it was still felt that the residents were not fully informed of the GCP's intentions for the village. Cllr Alan Sharp reported that Bottisham Village College would be having their own presentation from the GCP on 13th September 2023. Lucy Frazer has also offered support to the Parish Council on the Greenways issues. **Action: Clerk to ask for the slides and circulate to all Councillors.**

73. PROJECT PLAY

Cllr Laurent reported that registers of title had been downloaded for the areas that were identified as potential sites for a play facility. Cllr Laurent will then be writing to all the landowners to see if there is any interest in pursuing the project on the sites identified. **Action: Cllr Laurent to draft a letter and send to the Clerk for circulation to all Councillors.**

74. SIX OAKS ENERGY

Cllr Ogborn thanked Cllrs Swaminathan and Winkcup for standing in for Cllr Wilson at the latest meeting of the parishes affected by the Six Oaks Energy Farm. The group have asked for a face-to-face meeting with Ridge Clean Energy to discuss the proposal in more detail. However, discussions are still ongoing between the Parish Councils, on how the fund may be managed and the division of the funding. Bottisham had rejected an initial request by the Wilbraham's for a split of 50:50. The Wilbraham's had then rejected a counter proposal for 80:20 (Bottisham/Wilbraham's). **It was proposed by Cllr Cundell, seconded by Cllr Overton and resolved that Cllr Ogborn should go back with an offer that a 50:50 split be offered to The Wilbraham's in the first 2 years and then 70:30 for the remaining 38 years.** **Action: Cllr Ogborn to continue dialogue with the Wilbraham's on this project.**

75. AGENDA ITEMS FOR THE NEXT MEETING

Any business and payments to be considered at Parish Council meeting must be delivered to the Clerk for inclusion on the agenda at least 7 days prior to the meeting.

76. DATE OF THE NEXT MEETING

Full Council Meeting, Monday 2nd October 2023, 7.30pm, The Poppy Room, Bottisham Sports and Social Club.

Meeting Closed at 9.25pm.

Minute Point	Action	By Whom
68a	Rialtas Reconciliation for months, April, May, June, July, August, September	The Clerk
68c	Set up bank payments	The Clerk
71	To prepare and circulate to all Cllrs a response for planning issues	Cllr Wilson
72	To ask the GCP for the slides of the new proposal for the Bottisham Greenways and circulate to all Cllrs.	The Clerk
73	A letter to be drafted and circulated to all Cllrs to landowners of the identified sites by Project Play working group.	Cllr Laurent
74	Continuing dialogue with the Wilbraham's on the Six Oakes energy farm.	Cllr Ogborn