

## NOTICE OF A MEETING OF THE PARISH COUNCIL

### To Members of the Council:

I hereby give notice that a meeting of Bottisham Parish Council will be held at **The Committee Room**, Bottisham Sports and Social Club, 31 Downing Close, Bottisham on **Monday 5<sup>th</sup> February 8<sup>th</sup> 2024 at 7.30pm**. Members of the public and press are invited to attend. Any member not able to attend should send their apologies before the meeting.

*You are hereby summoned to attend for the purpose of transacting the following:*

*Sam Chambers-Turner*

31<sup>st</sup> January 2024

Clerk to the Parish Council

### AGENDA FOR MEETING 9

153. **Apologies for Absence**  
(LGA 1972 s 85 (1))
154. **Members Declaration of Interest for Items on the Agenda and Requests for Dispensation.**  
(Localism Act 2011 s 31, s 33)
155. **To Approve Minutes of Previous Meeting**  
**Proposal: To Approve Minutes of Meeting 8 held on 8<sup>th</sup> January 2024.**
156. **Open Forum for Public Participation**  
At the close of this item, members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman.
157. **Matters Arising/Clerks and Councillors Reports (for information only)**
158. **County and District Councillors Reports**
  - a. County Councillors Report
  - b. District Councillors Report
159. **Finances Including Approval of Payments of Outstanding Accounts Led by Cllr Wilson.**
  - a. **Proposal: To Approve Bank Reconciliation for January 2024**
  - b. To Note Receipts  
Burial Income: £70.00
  - c. **Proposal: To pay February Accounts.**

Method	Payee	Item	Net	VAT	Total
BACS	Navigate Planning	Planning Portal	£209.00	£0.00	£209.00
BACS	Mrs S Chambers-Turner	Clerk's Salary			Confidential
BACS	Mr Isaac Swift	Litter Picker			Confidential
BACS	J Morris	Burial Plot Reimbursement	£44.00	£0.00	£44.00

BACS	Eastern Tree Surgery	Trees works Triangle	£675.00	£135.00	£810.00
DD	Wave	Church ground Water	£19.29	£0.00	£19.29
BACS	CAPALC	Training CIL	£50.00	£0.00	£50.00
BACS	Meads	Spoil Heap Clearance	£1,380.00	£276.00	£1,656.00
DD	ICO	Membership	£35.00	£0.00	£35.00
BACS	Balfour Beatty	Street Light Inspection	£305.44	£61.09	£366.53
BACS	Bottisham Sports & Social Club	Defib Pads	£149.99	£0.00	£149.99
			<b>£2,658.72</b>	<b>£472.09</b>	<b>£3,130.81</b>

**160. Budget 24/25**

To instruct Finance Working Group to formalise budget 24/25 for approval at the next meeting.

**161. Bottisham Greenway Led by Cllr Ogborn**

- To discuss feedback from the Community event.
- To consider next steps.

**162. Cemetery Matters Led by Clerk**

- To consider quotations for landscaping in the Cemetery.
- To receive a recommendation from the Clerk on Burial software.

**163. Policies**

**Proposal: To adopt Grant Awarding Policy and Health & Safety Policy.**

**164. Planning Matters Led by Cllr Wilson**

**Planning Applications**

None

**Planning Approvals**

**23/01006/FUL**, 19 Pound Close, Bottisham. Alterations to ground floor layout, a roof lantern, installation of solar panels on flat roofs, alterations to the north west elevation and construction of a cycle store.

**165. Street Lighting**

To review recent inspection and discuss quotation.

**166. Neighbourhood Plan Led by Cllr Winkcup.**

To receive an update from the working group.

**167. Cllr co-option Led by Cllr Ogborn**

To consider how to advertise/recruit a new Cllr.

**168. Agenda Items for the Next Meeting**

*Any business and payments, to be considered at Parish Council meeting must be delivered to the Clerk for inclusion on the agenda at least 7 days prior to the meeting.*

**169. Date of Next Meeting**

Parish Council Meeting, 7.30pm on 4<sup>th</sup> March 2024 at The Poppy Room, Bottisham Sports and Social Club, Downing Close, Bottisham.